

# Athletics New Brunswick Annual General Meeting

Days Inn, Oromocto

**Date: October 16, 2016**

**Attendees:**

Yes	Marc Lalonde	<i>ANB – President</i>
Yes	Carl Cummings	<i>ANB – Official Chair</i>
Yes	Clayton Saunders	<i>ANB – Legion Representative</i>
Yes	Germain Landry	<i>ANB – Vice President</i>
Yes	Kathleen Kiely	<i>ANB/Fast Tracks</i>
Yes	Rob Jackson	<i>ANB – RunNB Representative</i>
Yes	Violet Brown	<i>ANB – Secretary</i>
Yes	Darren Blois	<i>Director at Large</i>
Yes	Jennifer Butler	<i>Director at Large</i>
Yes	Michele LeBlanc	<i>Director at Large</i>
Yes	Sandy Leland	<i>Director at Large</i>
Yes	Sandy MacLean	<i>Director at Large</i>
Yes	Scott Anderson	<i>Director at Large</i>

Yes	Alex Holder	<i>ANB Staff – Director of RJTW</i>
Yes	Bill MacMackin	<i>ANB Past President/SJTC</i>
Yes	Gabriel LeBlanc	<i>ANB Staff – Executive Director</i>
Yes	Jason Reindl	<i>ANB Staff – High Performance Coach</i>
Yes	Dave Thomas	<i>SJTC/AC</i>
Yes	Gib Anderson	<i>Officials Representative</i>
Yes	Grace Annear	<i>Athlete Rep</i>
Yes	James Peabody	<i>Officials Representative</i>
Yes	Peter Stuart	<i>ASEA</i>
Yes	Steve LeBlanc	<i>ANB Staff – High Performance Coordinator</i>
Yes	Yvan Pelletier	<i>Coach</i>
N/A	Andy Justason	<i>ANB – Masters Representative</i>
N/A	Myriam Godin	<i>ANB – Treasurer</i>
N/A	Sarah Myatt	<i>ANB – Athlete Representative</i>
N/A	Scott Davis	<i>Director at Large</i>

Before the Annual General Meeting began for Athletics New Brunswick, a review of the strategic plan was led by Marc and Jason. Marc reviewed the presentation previously sent out via email with regard to resources, listing staff and their goals and challenges.

Through a round-table discussion, the attendees suggested the following items be reviewed as part of the strategic plan:

**Participation:**

- Should we look at discounts for younger athletes?

It was noted that Athletics Canada is willing to review and discuss.

- Registered coaches – the numbers were reviewed including targets and training.
- The Officials – numbers reviewed including the aging numbers; how to address.

This was noted as a high priority.

- Volunteers – numbers reviewed; how do we engage them and add more?

Considering the numbers of 12-14 meets per year for ANB alone, there are lots of volunteers required. With the currently active Officials, many work at all of the ANB events and more.

- With regards to the RJT starts and the programs attracting youth, will these young athletes be looking for opportunities in Track and Field and are we ready?

It was recognized that we are way beyond the 2017 target set two years ago. The numbers are beating British Columbia's numbers and they are known for their great programs for youth. BC is at about 16k, we are over 23k.

It was asked if the numbers of kids/athletes enrolled in the ANB programs compare to the numbers of kids in schools. Gabe said a quick answer would be no, our numbers do not drop as the school numbers decline.

It was asked how far north of Fredericton did the RJTW Program go. Did they reach Florenceville, Perth Andover, etc.? It was recognized that several athletes and officials are from up there but they do not see ANB representatives in the area often. The locals are looking for youth and athletes and more ANB support up there.

Alex's role is to start the program in SJ and roll it out farther and farther. It was also noted that Alex has only been in the role for 12 months and we are already over the target. And yes, the numbers of 23,000 may have some repeats or overlap as some may be counted at a club level and counted again when they attend a special program, but he is counting the interactions of his programs.

It was noted that the regional meets bring some in new athletes and the teachers that learned the RJTW Program from Alex continue to teach the program and this could encourage more that may be counted in the future.

**Performance:**

- Targets for athlete medals look good.
- Targets for clubs and their individual targets were reviewed. How do each of the clubs prepare for the demand of the new youth coming in?

**Positive Experience:**

- With regards to the performances of our athletes and our medals and results, it was recognized that ANB is doing well.

**A Top Priority:**

→ With regards to membership across the province, it was noted that where there is no club, there is usually no memberships. We need the clubs to start, the volunteers, the coaches, etc., but how do we do this? How do we start a club?

→ How do we find athletes?

Grace mentioned the best way to bring in athletes is through other athletes and other friends; recruitment through personal relationships. She noted how she talked to the coaches about a young student in her school and how he joined the club and has been with ANB for 4 years.

Dave noted how that one student Grace talked to him about became another potential athlete (Dan Brown) and how Dan became involved with the track and brought along with his mother as SJTC Secretary and then ANB Secretary. He noted that we need the passion from the kids first, then the parents, and this will grow to support for coaches.

→ Marc asked what ANB can do to help set up a club, administratively at least.

ANB does not manage clubs but we can support the clubs as individuals. What is needed, and where, will have to be looked at.

Gabe asked as a staff role, can we do programs to teach those who want to teach?

Someone started naming others who have been in the business, such as Durk Bishop, and noted that ANB should talk with these past athletes.

→ Can someone talk to the schools, the principals? Once the schools are involved, they will find volunteers to support athletes with interest.

Jennifer suggested setting up challenges for schools, kids love them, and noting that numbers will increase. She noted the number of athletes are based on school numbers and that we need the buy-in from teachers, even if it is just sharing information to start.

→ Growth and transitions, as per Gib's point of the more northern region, and other regions, it was looked at for review. How do we support these regions?

It was recognized that there is no leadership in the area northern regions that Gib talked about. Alex can run a program but there are no interested individuals to run a club.

→ Jennifer noted there was no program in Bathurst but she started coaching XC, went to the media with an introduction to the sport, looked for athletes through schools and through the media and started the club with 3 athletes. She built the numbers though media help and continued for 10+ years alone before finding another person to assist her.

→ Jason asked if we are prepared to handle an increase? He asked everyone to think about how we facilitate growth?

→ Bill stated that growing the club requires passionate people about the sport. Find someone who was passionate in the sport growing up in the area. You need to enjoy the sport as a volunteer or they won't stay. Parents can always be brought in for short terms if their child is attending but volunteers who enjoy the sport will stay longer.

→ Yvan stated that it was good to see ANB talking about clubs and noted that Club problems are ANB problems. The need for coaches, infrastructure, money/grants, etc., is reflective of

what ANB can provide and should provide. He noted that the schools can be talked to by ANB.

Jason noted the Board directs staff, so the Board needs to direct them to schools if this is what is required.

- Marc asked how do we bring in more coaches and officials? Finding passionate believers is not that easy; they tend to move on. He asked if we should start looking at remuneration for coaches; investigate incentives/pay/etc. He asked if the clubs were open to this.
- Germain noted that incentives were best offered to the athletes as it can be difficult to work and train. See if ANB can find university students to assist, and as paid support, or to offer them some financial support to help with training.
- Steve noted that coaches and parent are volunteers and that there are athletes from all over coming to ANB meets and training but we need more volunteers as it is hard to get them due to their commitments and traveling. Remuneration is a good idea but noted, as others did, that passion for the sport is better. People who are only there because they are paid may not be the right coach for the athlete. Steve also noted that a pat on the back is important.

He suggested that perhaps ANB membership be free to the kids of the volunteers. He also suggested we offer defined limits of support for assisting, not 52 weeks per year, not officials to every event, etc.

- Jen stated that the problems are not enough people, ANB is losing kids because of this. The area is big, too far for some kids/parents to drive.
- Gib stated, and all agreed, if the passion is there, they will come. Financially it isn't always possible but there are ways to help an athlete if the desire is there.
- Sandy mentioned that sometimes parents don't know what they can help with and asked if there is a way to recruit through education.

Violet agreed with Sandy and asked if ANB could create an information pamphlet similar to the step by step information sheet Jason created for SJTC for new athletes and new parents who have never been to a track meet.

Could ANB create something to advertise a program that is going to be brought in to a school or the area to see if that will assist in support from coaches or parents?

- Bill stated that SJTC publishes the first practice to start the club. Everything has happened through that and personal connections as noted by Grace.
- Michelle noted that there are athletes across the country and we need to identify them. She suggested that we set up a committee to find these athletes and to approach them to see if they are interested in joining the clubs, ANB or supporting them as volunteers.
- Steve noted that the media has a low visibility for this sport. People don't know the sport, not familiar with sports, etc. We need awareness for the sport. Senior athletes help but sometimes they are still actively training. Noted Sarah Miller, a past athlete, returning athlete, now assisting. We need to identify alumni in the province as Michelle said and that it was critical to include school systems.

- Yvan said to ask an athlete (returning) to coach is hard to do, there is not enough pay, etc. ANB needs to know what types of clubs they want, where, and support how to get them up and running. How about one club mentoring another to help set them up.

Jason noted this is being done now but the clubs need to come to them to let them know when and what is needed.

- Jennifer noted that they has over 200 kids in their challenge and it was all run by the senior athletes. These young students need to know that this volunteering looks good on a resume. Jennifer suggested a survey be done for parents asking “What prevents you from volunteering versus are you interested in volunteering”, etc.

Bill noted that we tend to presume parents will respond by email but sometimes that is difficult due to their jobs or life deals with an overload of emails. Person to person is better. There should be a coordinator responsible to reach out to parents.

- Jason summed up this section by noting the importance of passion for the sport, offering assistance to that person that is available, to show staff and club excellence support, to bring clarity around roles of coaches, administrators, etc. He also noted that a parent volunteer board could be initiated to share roles, the importance of obtaining senior athletes for support, the review of remuneration as a Board level, and to review any financial blocks that could prevent growth.

Jason finished by reminding everyone that ANB is a leader in what we do with only four staff and that the staff take direction from the Board.

Any additional thoughts are to be sent along to Marc and Gabe.

### **1.0 Call to Order**

The AGM was Called to Order by Marc Lalonde at 11:45 a.m.

### **2.0 Approval of Agenda**

Motion: Yvan

With the inclusion of Athletics Canada notes by Dave Thomas.

Seconded: Carl

MOTION CARRIED

### **3.0 Approval of Previous AGM and SAGM Minutes**

Motion: Bill

That the previous meeting minutes of the 2015 AGM on October 18, 2015 and the 2016 SAGM Minutes of April 24, 2016 be approved.

Seconded: Kathleen

With a request to include the minutes to the AGM booklets in the future and not just circulated in an email for members who wish to attend that may not be on the email distribution list.

MOTION CARRIED with one abstain from Yvan as he did not get to read the minutes.

## 4.0 Reports

### 4.1 Presidents Report – Marc

Marc highlighted some key points of his report and noted that it has been a fabulous year. Since Grace was in attendance, Marc did a review on how we keep the athletes continuing in the event. As Grace was one of the first athletes in the club and continued for years, we need to look at how we continue this trend.

The growth of the sport was reviewed as noted by the numbers provided in the reports as were the athletes in Rio. Mark stated that our sports is being recognized and more so this year than in 2010.

Financials were reviewed lightly and how additional costs are looked and required revenue to cover. All events need to show some revenue or at least no costs; all events this year but one did break even or make money.

Participation numbers were noted as steady with no loss. Positive experiences have been met. Coaches growth was recognized and with thanks to Jason's training program. Top athletes program, thanks to Steve, is now in place. Alex was recognized for his Run-Jump-Throw work including the great support from Bill and Jason on this. The four staff realignment is working well.

Marc reviewed the Olympic year and the athletes attending from NB with Gabe attending as well with the Para Olympics. Marc noted that Gabe's experience will be invaluable to ANB in bigger events to come.

Strategic plan was mentioned as reviewed earlier.

Marc commented on his personal focus and the learning curve of his first year, plus the new bookkeeper and full time treasurer noting that Myriam will continue to do both for now positions for now. Marc also touched on his work with Athletics Canada and the Branch Council. He reviewed the Corporate sponsor program noting the first one is almost signed (with Subway) which will add \$20,000 to our revenue (some in kind). Two other sponsorship requests have declined but other possibilities are being looked at with a recognition that ANB is selective to whom is asked. Marc noted that Irving Oil has also offered in-kind support. The Moncton University stadium negotiations continue. Two agreements are required, one for UdeM for winter months, and one with the City of Moncton for the summer months.

With regards to the Board matters, it was suggested that members are offered more involvement in the budget, to understand and be able to reach out for financial support. Clubs would be able to understand what they can ask for if they understand the budget and process more clearly. Board nominations will take place at the end of the meeting.

The 2017 schedule was reviewed quickly with inclusions of the hosting roles and learning experiences.

## **4.2 Treasurer Report – Myriam**

The financial statements up to October 12, 2016, in Appendix A of the AGM booklet were reviewed by Marc on behalf of Myriam who was unavailable for the meeting.

### **4.2.1 2015 Audited Financial Statement**

The 2015 unaudited financial statement was reviewed inclusive of the annual revenue and costs.

Motion: Bill

That the 2015 Financial Review Engagement Report statement be approved as written.

Second: Scott

MOTION CARRIED

### **4.2.2 Approval of Auditors**

Motion: Bill

That the Chartered Professional Accountants of Teed Saunders Doyle & Co. be used when financial statement reviews are required, subject to reaching a suitable fee agreement, and appointment of accounting.

Second: Germain

On the Question: It was asked how often an auditor is required and noted that a review is required every 4 years.

MOTION CARRIED with votes accepted by clubs and board members.

### **4.2.3 Internal financial Statement**

Marc reviewed the Balance Sheet as Appendix B in the AGM booklet noting the summary page that was reviewed by himself and Gabe. Marc stated that there is still revenue to come, about \$74,000 from the government and other sectors plus there are still some costs to come in, some of which have increased but with other sources of revenue to counter. Bank balances were reviewed as of October 12, 2016, with as much up to date as possible.

### **4.2.4 Year to date financial report**

Questions were asked about amounts not showing as the same on different reports and Bill noted that the finances are calculated on a cash received basis, not on receivables expected. It was also noted that there are invoices on route that have not been paid and that the NS, ON, and PEI payments are not in yet. What is noted as a \$15,000 loss will actually end up showing as approximately a \$7,000 loss. Gabe spoke on this event expenditure noting the event would have cost

more to ANB if it was another location. Also noted was that ANB booked all the rooms and spent a good deal of funds to ensure this was a great event as an initiative/beginning. Sponsorship didn't come through as expected. Associations have not paid yet, many of their clubs are similar to ANB with volunteer treasurers, etc. The funds expected from these clubs, approximately \$7,000, will show a revenue increase yet salary and other costs will balance out.

As Darren had asked several questions on the details and the coordination of the financials and including whether we should add the invoices at the time of them being sent out instead of when received with payment, he was asked if he would be interested in being the treasurer for ANB.

Gabe noted memberships coming in November are not accrued which should add to other revenues to project a small profit for the year. Fees from memberships are not set up as referral/accrual but we might want to ask the treasurer to properly reflect the timing/annual placement of funds. Bill noted that this has just been done this way for years, but perhaps could be reflected better.

### **4.3 Executive Director Report – Gabe**

Marc noted the change in Gabe's title from Technical Director to Executive Director as per the email review of his duties, the motion from Bill and seconder of Kathleen.

Gabe LeBlanc reviewed his report, shown as 4.3 Technical Director in the AGM booklet, noting highlights of the past year and his responsibilities. He noted that he alone receives emails of 70-80 per day and sometimes up to 200 which shows the interest and communication with ANB. Gabe responds to media, athletes, parents, and others with questions on events, schedules, etc. He does have athletes that assist in uploads to twitter and Facebook as well.

Gabe's days are filled with meetings with groups, scheduling and prepping for events, but noted that summer students assist with scheduling events while his official work is the managing of the games, the times and reports.

Gabe reviewed the list of awards in the high-performance levels with 114 Provincial records, 22 National medals, 21 at Espoirs and Senior records. He noted that competitions run well thanks to the officials, volunteers that ANB has and that ANB has been recognized for being the best in Canada from other provinces. Gabe stated that social media for other provincial is not near what we do and that we are asked to assist as a leading-edge presentation and we are seen as a gold standard.

Gabe reviewed his work with the Para Sport Activity and his Rio experience with Shayne Dobson. He also noted that during the yearly Alumni activities at Université de Moncton, and specifically the "Soirée Ovation" held on October 14th, he received the Emergence prize. This honor is bestowed upon a young graduate who has already proven himself by his commitment to his community as well in his career.

Gabe reviewed the extra events listed including the quality of athletes that went to major events and Olympics.

Gabe reviewed the survey as shown in Appendix G and the positive experience questions, satisfaction rate tables, etc., with the most important question “did you have a positive experience?” rating 9 out of 10 - well over target. He noted that some lower numbers were likely due to scale being read backwards because the comments were all positive on those surveys. These surveys are a great way to evaluate an event as it can be difficult to determine the satisfaction when we are into the details of the organization of the event itself.

#### **4.4 High Performance Director Report – Steve**

Steve LeBlanc reviewed his written report noting highlights of this being his 10th AGM and he has seen the clubs grow through record holders, hosting world championships, etc. He thanked the volunteers and people he works with, including the staff of Jason and Alex for support in his role and the growth in the sport.

The Athlete Development and Support Program (ADSP) was reviewed, as recently announced on the ANB website with the athletes on the program and recognizing the balance between track and the field events. Every club in the province had at least one member on the ADSP program which shows a nice representation from the province. Noted other tables, standards achieved (90 athletes). Challenges with ADSP, standards for indoors, where the standards came from, etc.

Performance practices series starting again as did clinics with guest speakers. Other roles noted; UdeM athletes, numbers increased. etc. ASEA is also increasing so the practice times need to be offset as there are too many on the track at the same time.

No questions.

Noted by Marc – the university coach supporting ANB, such as Steve, has made a great contribution to the club and with the introduction of the athletes in his group.

#### **4.5 High Performance Coach Report – Jason**

Jason Reindl, PSO Director, reviewed his report noting the parts of his position, the NCCP numbers, coaching education proposal, simplifying the training program with some coaches to lead, others to support. Spring courses were noted. Some coaches level will appear to drop to under this new program.

Jason noted he is coaching 20+ hours per week, working 80+ hours per week. His roles are shared and therefore so is the responsibility between head coach to assistant to volunteer. His fiancé is a great help as she volunteers at many events.

Questions: Yvan asked about the Responsible Coaching Education and the salary difference if the same work is involved in each. He suggested to ANB and the board that this be reviewed. Jason noted that these are just the first thoughts and dependent on the person’s education and ability. More on this later in the meeting.

#### **4.6 Run Jump Throw Wheel Director – Alex**

Alex Holder reviewed his report as his first year in the role, stating that he learned a great deal though his role with Run-Jump-Throw-Wheel Director. Working with schools, organizations, clinics, etc. with challenge programs and other programs. He is looking at hours per indoors next with mini competitions and then working towards a provincial event. He noted the French Emersion teachers (29) that he just taught, in French, and how well that went with consideration to the fact that he is not bilingual.

Numbers were reviewed including the RJTW Instructors, clinics, Challenges, Meets, etc. It was noted that there are doubled numbers due to some counted as summer program and/or fall programs by same athletes. This count is done similar in other provinces and some even count a 12-week program as a 12 count per child but we don't count that – just one per the event no matter if it is one week or 12 weeks. It was recognized that Alex has surpassed goals, even not including the trained teachers. The 23,000 numbers were compared to other provinces with BC noted again with their 16,000. Other provinces seem to have trouble with allowing clubs to go into the schools – we seem to have the best response.

Alex reviewed the RBC Learn to Play Leadership Grant and the application for \$25,000 to be used to support initiatives that involve children and youth between the ages of 2 and 12. Alex noted on other grants that he is working on.

Questions that followed:

Q – is there follow up, on-going communication with the teachers?

A – yes, Alex has been asked many times to come back in to teach another event such as triple jump or help with track events.

Q – is a monthly email required?

A – yes, Alex has been talking to someone about this, someone who does it to get a format.

RJTW can be set up in a Soccer field, noted to Alex.

Q – with the 23k+ interactions, how many could turn into club members?

A –if we took out the schools, probably around 9 to 10k, up to 12k.

Q – is this an indication of numbers sticking with the sport?

A – we need to work on this, even if 1% stick with track & field it is a good return.

#### **4.7 Run NB – Rob**

Rob Jackson reviewed his report noting highlights of subcommittee of ANB, noting we are appointed by ANB and have been working with Gabe for 2 years now. Patty Blanchard of Dieppe was inducted into the New Brunswick Sports Hall of Fame in May, recognizing her accomplishments in road racing. With Gilles Gautreau and Darrel Travis, there are now 16 members in the Hall of Fame.

It was noted that a record set by Shelley Doucette minutes ago in Toronto...9 records by women, 1 by a male.

Road racing, trail racing, snowshoe racing, etc. All reviewed at AGM for scheduling. Rob noted the Tracadie AGM, with everyone welcome.

Q – as per the relationship with ANB and the internal financials, should they roll into ANB since there is a legal agreement with the two?

A – Rob agreed stating it could work with RunNB being shown under ANB for rebates and more. Bill MacMackin will look into this.

Q – are runners satisfied with coaching services offered?

A – We don't see a lot. See a lot of rules and discipline and promotion, versus coaching and events; held 120 races this year. They do a lot of promotional support, fundraising event more so than paid events such as ANB.

#### **4.8 Masters Report - Andrew**

Andrew Justason was unavailable. His report was noted as being in the report for review.

Masters were noted for their record breaking including Rob Jackson who just left the meeting after his report was presented.

#### **4.9 Legion Program Report – Sue & Clayton**

Clayton Saunders reviewed his report noting that numbers have been increasing slowly; noting that no one seems to be able to figure out how to increase these numbers.

Nationals event was reviewed; noting a hot week 36-38 degrees which likely affected many athletes. There were 945 athletes this year with a lot of first time athletes and it was noted that the numbers will be down next year due to location. Issues from the previous years were mostly resolved. Meeting with Gabe recently, resulted in scheduling and other standards being reviewed and issues eliminated. Uniform orders for instance, tough to get in between selection times and orders, sizing and other concerns.

Note: regarding numbers... athletes on some clubs did not try out due to timing of other events. That age group is involved with many things.

The Legions Committee hasn't met yet this year as of the date of this meeting.

The Legion has been involved since 1950s with this event. One of the founders just passed away, Carl's grandfather.

Sue's report was noted, a team coach evaluation of the 2016 Legion National Youth Track & Field Championships. Clayton noted, as per Sue's report, issues such as no results posted on site. Results were only available on tablets, and two tablets only, and complaints were ignored. There were obvious meet coordinators problems that could not be fixed. This meet director was not that same as previous years.

#### **4.10 Officials – Carl**

Carl Cummings reviewed his report that was handed out at the meeting as it was not available prior to the meeting. It was recognized that there were 6 indoor and 12 outdoor events in 2016, not including the RJTW or twilight events. Lower level officials were at many meets. The criteria for National meets requires level 3 and we do not have enough officials at that level. Currently there are 12 Coach Officials at level 1-2, 6 Coach Officials at level 3-5, 19 Officials at level 1-2 and 17 Officials at level 3-5. It was noted that we should have about 60 Officials at national events. Summer Officials have been a great help; very willing, all have level 1 training. We could potentially get some of these to move up but some are still in athlete training. Same trouble as finding coaches – volunteer positions.

Q – is anyone working on bringing in more?

A – Gabe noted that information is available on line and Officials are asking others. There are so few that each Official works almost every event. Trying to get other volunteers to help with set up and take down in order to give them fewer hours. Need others trained to do some other jobs such as having everything tied down in wheelchair events/throws. Retention and numbers are both a problem.

Q – can we look at some of the athletes that don't really want to continue to train; see if perhaps they want to officiate?

Dave – noted that it takes 20+ years to become a level 5 official. Athletics Canada is looking at changing this to help. It was stated that there is not enough communication on this from AC and Dave said it has been noted.

Q – are incentives available? Perhaps ANB free membership or free event registration if parents support? Numbers of officials is a key initiative at this time.

A – it was noted that the clubs have to assist with volunteers. Clubs have to help get the parents trained, push them to take the courses.

Q – are there training courses coming soon?

A – It was noted that we need numbers before we can run the course. Perhaps courses could be offered the day before an event. Perhaps during the winter. Jason noted that SJ doesn't have an indoor facility that would work.

#### **4.11 Athlete Report – Sarah**

Sarah Myatt was not available so Marc reviewed Sarah's report. Two key points were the Maritime Track League and the suggestion for two categories – Junior and Senior. Also noted was the Legion's team with the suggestion of athletes travelling and paying on their own versus traveling as an NB Team in order to have better schedules and not have to

stay at the track all day if they only compete in one event. This will be noted for next year's committee.

Note: agenda numbers don't match titles 4:10 and 4:11.

Motion: Sandy Leland

*That all of the Reports including the financial reports be approved as reviewed.*

Seconded: Bill

MOTION CARRIED

## **5.0 New Business**

### **5.1 2017 Membership – Gabe**

It was asked if RJTW registration fee is to be returned to ANB. If Athletes that register for events such as Challenges, will get a discount. This may have a return of more money from the government just based on the number of athletes.

It was suggested to decrease the price of registration of younger athletes. Club membership revenue is important, so we can't lose this. A full time ANB member has benefits, perhaps there is a level of membership.

Can the Board develop a membership fee structure proposal or opportunity of age groups with a portion of the memberships fee going to clubs and a portion to ANB for instance. Membership on a club level might increase a little to compensate for this.

Q – do we still charge a daily fee for meets? Not for day events if they are members.

Motion: Bill

That the board set up a fee structure for members of 12 and under for 2017 and circulate to the clubs for approval.

Second: Gib

MOTION CARRIED

### **5.2 Jeux de la Francophonie – Steve**

Steve reviewed the 2017 Jeux de la Francophone games that will be held in Abidjan CIV July 21 to 30 with 8 athletes achieved standards as of today. In negotiations with the province to ensure all athletes will be available to compete even if we have more than 8 making standards. Officials to make the selections based on the 2016 outdoor track season through to the end of the qualifying period of April 30, 2017.

Q – Is there a proof of fitness required?

A – no, the athletes make standard, the team is picked by the end of February. World Championships picked, teams done end of April.

### **5.3 Canada Games – Jason**

Jason reviewed the report with action items such as confirming team clothing, securing quotes, etc. Jason is Head coach as a volunteer position, with Rachelle McDonald as Manager and many other coaches to support. CSG Summit in May 2017, finalization of Team NB Trials in June, Departure for Game in July.

No questions.

#### **5.4 2016 Legion Team – Clayton**

The list of athletes as noted previously was reviewed including the Coaches, Chaperones and Athletes.

#### **5.5 ANB Coaching Education Proposal – Jason**

Coaching education has to date been mostly offered for free or little cost. Many educational aspects were learned between AC suggestions and NCCP. Jason noted this report was a first draft of planning and administration of courses, to make folks aware of our governing of education. AC charges for courses but ANB is trying not to; subsidies noted. Staff training will be offered with a fee as this is above roles and responsibilities. Evaluation fees are still being worked on with suggestions of no charge for RJTW, \$25 to Coaches, etc.

Motion: Clayton

ANB proposes that Jason continue to review fee structure for local training of ANB Staff for coach's courses; to be review/approved by the Board.

Second: Bill

MOTION CARRIED

#### **5.6 Club Reports**

Each club representative gave a quick verbal review of their club and how things are faring this year:

ASEA / Steve: numbers continue to increase. Steve asked what is the saturation point between athletes and coaches with volunteers and parents. RJTW 18 to 75 this year. Two registered in NS, comes up 3 days per week. Two former athletes assisting coaching. Officials; now have two.

Jen: two coaching this club – Carl and Jen. Noting Carl's work with RJTW program and XC program. Recent two XC wins should bring in more kids.

Yvon / Sandy: last year was stable. University students growing, 15-20 young kids (5 to 8 year-old), 9-12 same numbers. Once inside, numbers will increase. UNB group growing with number of throwers.

Fast Tracks / Michelle: Head coach retired, going thru changes. Bumped Kathleen up to High School group, another coach taking Middle School Group. Elementary school group moved to FLT due to lack of coaches. About 40 kids in total. Our sport, 12

months a year, definitely see burn out from coaches. Some coaches see athletes from elementary to senior.

SJTC / Bill: great year, huge base of athletes, approximately 200 with coaches and athletes; some not all year. Performances – continue to work on indoor track. Noted staff support and volunteer. 55+ Event coming to SJ, SJTC to run the track & field events. See handout to include in reports.

Athletics Canada / Dave: 85 year old runner noted. 2010 first youth camp; some kids still involved in track. 65%, over 40% after 5 years. Determines how an event can involve athletes to ANB. AC wants to ensure a camp continues and looking at an international event, perhaps out of Moncton, offering something for Canada to think about. Reviewed 55+ Games.

Surveys – one will be done after Olympics. Less than 30% returned.

## **5.7 Other Business**

As per appendix F in the AGM Booklet, the Responsible Coaching Movement (RCM), a multi-phase system-wide movement, coordinated by the Coaching Association of Canada and the Canadian Centre for Ethics in Sport, was reviewed for the opportunity of ANB to join. The RCM is a collaborative effort open to all NCCP partners and sanctioned sport organizations to ensure the impact of coaches is a positive one for athletes and for Canadian sport. It was suggested that ANB make a pledge to support the RCM and commit to achieving the Phase 1 objectives which addresses the relationship between coach and athlete to ensure that athletes, especially minor athletes, are not subject to unethical behavior by coaches.

Motion: Scott

That ANB support the Responsible Coaching Movement Pledge and proceed with the pledges to align our practices with Phase 1 of the Responsible Coaching Movement.

ANB will encourage clubs to follow suit.

Second: Jen

**MOTION CARRIED**

Words by Grace:

Thanks for all the ANB support to athletes, from Sarah as well, as athlete support to ANB. Athletes could not continue w/o such great support.

## **5.8 Nomination Committee – Bill**

The Athletics NB Officers were reviewed as follows:

No other nominations were put forward after Dave asked three times for each position, so the following were accepted nominations and the positions declared:

President	Marc Lalonde
Vice President	Jennifer Butler
Treasurer	Myriam Godin
Secretary	Violet Brown
Past President	Bill MacMackin
Run NB Rep	Rob Jackson
Officials Chair	Carl cummings
Legion Rep	Clayton Saunders
Athlete Rep	Sarah Myatt
Masters Rep	Andy Justason

#### Returning Directors

Sandy Leland  
Scott Anderson  
Scott Davis

#### New or Reappointed Directors – 2 year terms

Sandy MacLean  
Darren Blois  
Michelle LeBlanc

## 6.0 Elections of Directors and Officers

The above list of Officers was reviewed.

Q – Jen noted as VP and Director; two voting abilities. Can't be.

A – Jen corrected as VP; others as Directors at Large.

Q – at Board of Directors meeting the by-law was reviewed and it was noted that the Athlete Rep and Masters Rep were both approved as having voting privilege. Can the by-law be changed to include Athlete Rep & Masters Rep voting authority?

A – Someone will be asked to review and update by-laws.

Bill asked for other nominations three times; no others noted.

Motion: Carl

Accept the nominee list as above be approved.

Second: Kathleen

MOTION CARRIED

## 7.0 Adjournment

Motion: Bill

*That the meeting be adjourned.*

The meeting was adjourned at 2:46 p.m.